



Funded Early Education Entitlement Policy

The Ursuline Preparatory School does not undermine the fundamental British values of democracy, the rule of law, individual liberty, mutual respect and tolerance of those with different faiths and beliefs.

Introduction

Funded Early Years Education Entitlement (FEEE) is the name given to the early education childcare funding parents may receive from the Government.

The Ursuline Preparatory School (UPS) currently offers places for the Universal Hours Funding Scheme for 3 and 4 year olds.

The availability and Terms & Conditions of the scheme is changeable by the Government and therefore UPS will review its planned offer to parents on an annual basis.

UPS will review the FEEE policy annually in February/March when the Government releases the operating guidelines and Essex County Council confirm their provider Terms & Conditions for the following year.

This policy is to be read in conjunction with the Parent Contract.

Early Years Funded Entitlement at the Ursuline Preparatory School

UPS is registered with Essex County Council to provide Early Years Funded Entitlement under the following scheme:

Free Early Education Entitlement for 3 & 4 year olds – Universal Hours

All children aged 3 & 4 years are entitled to receive 15 hours per week (570 hours per year) of free early education known as the “Universal Hours”. UPS is open for 35 weeks and so can offer 525 hours per year. The funding is available from the term after their third birthday until the term before their fifth birthday.

How to apply

All children aged 3 & 4 years are eligible for this funding scheme and UPS oversees the enrolment of all children onto the scheme on behalf of Essex County Council and the Government.

UPS will automatically enrol existing nursery children onto the scheme for the school term following their third birthday. If you wish to request a place you should contact UPS directly to check availability. Please note, UPS will not claim the funding unless a parent agreement form is completed and signed by the parent.

The parents of all children on the scheme are required to complete and sign a declaration form on a termly basis, confirming their child's attendance at the UPS.

At the end of each term you, will be required to complete a parent agreement form to claim funding. This will be claimed for the next term.

All forms will be sent out alongside the termly invoices.

When will my child qualify?

The school has three terms when children are eligible to be enrolled onto the funding scheme, the term your child joins will depend on their date of birth:

Turning three between	Eligible for "Universal Hours" from the following	Term name and number
1 April – 31 August	1 September	Autumn (Term 1)
1 September – 31 December	1 January	Spring (Term 2)
1 January – 31 March	1 April	Summer (Term 3)

What will my child be entitled to?

The school has chosen to offer 15 hours a week as three morning sessions for 35 weeks a year on a term time only basis. This is over three terms.

How many hours may my child have in one day?

Your child can receive 3 funded hours per day.

Will there be additional costs?

Government funding is to cover the basic Early Years Foundations stage continuous provision. Continuous provision refers to the available resources and areas in a learning environment that children can interact with.

There are no additional costs for the 15 hours funded education entitlement and the hours are detailed as £0 on the termly invoice.

Details of the school's fees are listed on the school's website and show the termly fee with and without the Early Years entitlement.

Supplementary charges, as applicable, are detailed on the school's website. These are not mandatory in relation to the funded hours.

At UPS, parents are required to provide a packed lunch for their child.

Registration Fees

All families who are accessing additional hours on top of their funded hours and those who are privately funding their child's early education are required to pay a registration fee of £60.00. We do not charge a registration fee for those accessing FEEE hours only.

Deposits

We charge a deposit of £500 upon acceptance of a place at the school. This deposit is repayable to you at the start of the free early year's entitlement but must then be paid again should you wish to retain your place within the school after this time. However, if there is an older sibling who is not accessing the early years entitlement then the deposit will be held against that child and not refunded.

Further help and guidance

If you require further information regarding the FEEE please contact the school bursar at bursar@ursulineprepwarley.co.uk.

Further details are available at:

<https://eycp.essex.gov.uk/funding/funded-early-education-entitlement/>